Procurement & Commercial

Procurement Document

FW - Services - Water Supply England/Scotland - Multi Site 1225

|  |
| --- |
| **Procurement Overview** |
| **RFI or OJEU Reference** |
| **FW - Services - Water Supply England/Scotland - Multi Site 1225** |
| **Scope of Work** |
| SSE Services is proposing to place a contract for the provision of Water Supply services across the SSE & SGN estate. The proposed form of contract will be SSE’s Services agreement and will include SSE required regulatory & SSE compliance clauses in line with SSE’s core values. This requirement will be tendered as one Lot (with a separate lot for Scotland). Contract duration will be 5 years with the option to extend for further 1-year periods up to an additional 2 years.  Scope will include but not limited to:   * Provision of Water Mains & waste Supply & associated services. * Metering, bill management & management of associated services where suppliers provide & upload invoices to SSEs own e-invoicing portal as part of this process. * Data management, usage tracking, site onboarding. * Itemised billing will be required on a site by site basis with Purchase order numbers to be logged on invoices as part of this process for the majority of sites. * Other sites to have the flexibility to be able to have single POs with multiple lines, listing all sites with itemised usage by site. * Regular actual meter readings - at least quarterly. * Possibility for moving existing assets to a smart meter model with remote monitoring. * Area of service is to be managed by the chosen supplier(s) for all SSE and SGN sites with a water supply requirement in England & or Scotland. * Putting infrastructure in place where necessary in order to carry out new connections & install metering points. |
| **Size / Volume / Length of Project:** |
| The requirement is for Framework Agreement(s) with no guarantee of business. It is anticipated there will be more than one Framework provider. |
| **Anticipated Project / Contract Duration:** |
| Contract duration will be 5 years with the option to extend for a further 1-year periods up to an additional 2 years. |
| **Proposed Strategy:** |
| The purpose of this Notice is to permit suitably qualified and experienced water supply & service providers suppliers to register their interest in being considered and given an opportunity to tender for the general water supply, waste & management requirements of the business areas identified in the Scope of Work section. Suppliers registering an interest will then be issued a Pre-Qualification Questionnaire (PQQ). Only suppliers meeting all showstopper questions and with an overall score of minimum 75% will be eligible to be invited to tender. The number of suppliers that will be invited to tender will be capped to the top ten scoring participants achieving the minimum score of 75% of the PQQ.  In order to participate in the PQQ, Suppliers must:   1. Register on SSE’s Supplier Registration System (SRS) if not already done so   (<https://one.achilles.com/Registration/Index?CID=ta425IgngsYhAN29SYLB4w%3d%3d>)   1. Send an expression of interest email by 30th July 2020 which should be titled **FW - Services - Water Supply England/Scotland - Multi Site 1225** and be sent to **León Gómez at** [leon.gomez@sse.com](mailto:leon.gomez@sse.com)**.** All participants should also provide details of the principal contact for the submission of the PQQ and relevant email address to be added to our Emptoris tendering system and confirm their Supplier number on SSE’s Supplier Registration System and if applicable Achilles Supplyline in your email. 2. All suppliers registering an interest will be required to be on our procurement system Emptoris. Please complete the attached form and submit with your note of interest. 3. Prior to gaining interest to the Emptoris portal, suppliers can pre-populate the attached PQQ excel list of questions which can then later be filled in on Emptoris portal. |
| **Proposed Form of Contract** |
| SSE Services Contract with amendments as tracked changes.  Any resultant Agreement entered shall be governed under appropriate English or Scottish law. |
| **Contract / Framework Agreement** |
| The intention of the Authority is to make an Agreement between the Authority and the successful Supplier(s). The following are Parties to the Agreement: such as but not limited to SSE Services Plc (on behalf of SSE plc) & Scotia Gas Networks Limited |
| **Supplementary Information** |
| This opportunity is advertised on the OJEU under Notice number 2020-083731 with procurement documentation on <http://sse.com/potential-suppliers/> |