

# SSE Networks Distribution - Supply and Delivery of Hydro-treated Vegetable Oil

## Overview

SSE Networks uses over one million litres of diesel fuel every year to fuel its mobile generator asset base for the purpose of maintaining uninterrupted electricity supply to customers during periods of planned maintenance and fault works. Considering the volume of Diesel which is utilised, the current model does not align with our long-term sustainability goals. As part of our net zero strategy the SSEN Distribution business is seeking to reduce their reliance on diesel as a fuel source and to transition to HVO as an alternative.

SSEN is proposing to place a contract for the supply and delivery of bulk fuel supplies of Hydro-treated Vegetable Oil (HVO) to its operational depots in both the SEPD and SHEPD regions for use in mobile generators used for power where diesel is currently used. Suppliers are required to supply and deliver ISCC accredited HVO30 filling this into available storage tanks.

## Scope of Requirement

The Supplier shall provide bulk HVO fuel as directed; managing the end-to-end process in a fully turn-key manner, with regular progress reporting and consultation as may be necessary. For the avoidance of doubt, this includes the sourcing, supply and delivery of fuel, filling of tanks, drivers, refueling, waste disposal fees, etc. as applicable.

The Supplier shall maintain that the Hydro-treated Vegetable Oil meets the appropriate British Standard and meets International Sustainability & Carbon Certification (ISCC) accreditation necessitating that all HVO is derived from non-food sources and is only produced as a bi product of waste and residue oils( Used Cooking Oils) . Fuel is additionally required to conform to BS EN19540 standards. The Supplier must be able to demonstrate and provide a clear audit trail for the provenance of HVO feedstocks.

In the rare situation that fuel storage tanks are out of service; the Supplier shall agree to fill fuel directly to available fuel bowsers.

The Supplier shall be responsible for making available their own spill kits, first aid kits and eye wash stations for the use of Supplier personnel.

## Locations

### SEPD (South)

#	Region	Depot	Address	litre capacity	Approximate Annual Fuel Usage (Litres)
1	Ridgeway	Melksham Depot	Martigny House, 61 Spa Road, Melksham, SN12 7NU	5,000	284758

2	Ridgeway	Oxford Depot	Woodstock Road, Yarnton, OX5 1BR	15,204	352341
3	Ridgeway	Swindon	Faraday Road, Dorcan, Swindonm Wiltshire, SN3 5EY	15,000	195020
4	South	Aldershot Depot	Lower Weybourne Lane, Farnham, GU9 9HP	5,000	147043
5	South	Basingstoke Depot	Daneshill Industrial Estate, Basingstoke, RG24 8QQ	22,000	239724
6	South	Petersfield Depot	Bedford Road, Petersfield, GU32 3LJ	12,000	228213
7	South	Portsmouth Depot,	Solent Park, Walton Road, Portsmouth, PO6 1UJ	5,000	258423
8	South	IOW Depot	Bennett Street, Ryde, PO33 2BJ	10,000	103865
9	Thames	West London Depot	Springfield Road, Hayes, UB4 0YG	5,000	90923
10	Thames	Slough Depot	Off Speckmans Way, Chalvey, SL1 2UD	13,000	263932
11	Thames	Reading Depot	Arrowhead Road, Theale, RG7 4AH	10,000	275211
12	Wessex	Poole Depot	25 Bourne Valley Road, Branksome, Poole, BH12 1DW	41,000	2388431
13	Wessex	New Forest Depot	Lyndhurst, SO43 7PE	5,302	260970
14	Wessex	Yeovil Depot	4 Edwards Close, Houndstone Business Park, Yeovil, BA22 8RU	5,000	94957
15	Wessex	Andover	Lower Weybourne Lane Farnham, GU9 9HP	10,000	63468

#### SHEPD (North)

#	Region	Depot	Address	litre capacity	Approximate Annual Fuel Usage (Litres)
1	South Caledonia	Oban Depot	Crannog Lane, Oban PA34 4HB	17,000	23034
2	South Caledonia	D & J Campbells Yard	Blackcrofts, Oban PA37 1QX	17,000	32263
3	South Caledonia	Perth Depot	Ruthvenfield Way, Perth PH1 3AF	37,000	285911
4	South Caledonia	Fort William Depot	Ben Nevis Industrial Estate, Fort William PH33 6SP	5,000	8500
5	North Caledonia	BA Stores, Aberdeen Depot	Dunecht, Aberdeen AB32 7DA	17,000	32336
6	North Caledonia	Shetland Depot	Lerwick Gremista ZE1 OPS	10,000	3520
7	North Caledonia	Redmoss Substation	Langdykes Drive, Aberdeen AB12 3HW	5,000	4000
8	North Caledonia	Blackhillock Depot	Keith, Aberdeen AB55 5PA	5,000	3219
9	North Caledonia	Elgin Depot	Moycroft Industrial Estate 20 Chanory Road North Elgin IV30 6NB	5,000	6000
10	Highlands & Islands	Ormlie Industrial Estate	Thurso KW14 7QU	5,000	4218
11	Highlands & Islands	Kyle Depot	Seaview, Kyle IV40 8AS	2,000	5994
12	Highlands & Islands	Orkney Depot	Great Western Road, Kirkwall, Orkney KW15 1AN	10,000	17400
13	Highlands & Islands	Inverness Depot	10 Henderson Road, Inverness IV1 1SN	37,000	201714
14	Highlands & Islands	Western Isles Depot	Stornoway Power Station Battery Point HS1 2RP	10,000	0

## Delivery

Standard lead time for delivery is expected within two (2) working days or 4 calendar days from receipt of instruction; this also applies for periods of public and bank holidays.

Suppliers will be asked to give priority to SEPD and SHEPD in periods where fuel restrictions may occur as a result of strikes or other fuel shortages.

The Supplier shall provide programmes of product lead time and delivery as soon as practicable if such programmes are or are likely to be delayed. Agreed delivery dates and schedules must be adhered to.

## Reporting

As part of the service, the supplier will be expected to provide a monthly contract management report detailing a summary of the purchasing history for each calendar month. This shall include as a minimum:

- Order Date
- Date of delivery
- Volume of fuel ordered and delivered
- Net cost of each fuel delivery
- Price per litre of each delivery
- The average Platts Price for that week
- Cumulative fuel delivered YTD
- Issues during the month
- Suggestions for improved service

## Policies & Procedures

Policies and procedures related to this service requirement are published below. The Supplier and its representatives are required to abide and adhere to these when fulfilling duties pertaining to this agreement.



SP-NET-SUP-001.pdf



SP-SHE-009-001 SHE  
Specification for Cont



PR-COR-FLT-003 -  
Large Plant Breakdow



REF-COR-FLT-030 -  
Vehicle Breakdown Re

## Charges

The commercial model being applied to this scope will allow Suppliers to charge a premium price margin to the Platts Price Index; and will be expressed as pence per litre. The premium will allow suppliers to reclaim costs associated with the supply of fuel including but not limited to supply of fuel, delivery costs, labour charges and any other associated costs.

SSE are open to discuss which mechanism will apply to this contract, whether that is Delivery Day minus 1, Delivery Day minus 2 or other proposals.

## Procurement & Contracting

The intention is to make an Agreement between SSE Networks and the Successful Supplier; any resultant Agreement entered into shall be governed under English law.

The framework is intended to be in place for an initial period of 4 years, with 2 further two-year extension periods available (4+2+2). The total maximum length of the framework would, therefore, be 8 years.

The framework will be established using SSE's standard terms and conditions with any fuel specific processes captured under a schedule within the framework contract.

Once at the Invitation to Tender stage, suppliers will have the opportunity to review the proposed terms & conditions and submit any proposed deviations for SSE to consider. SSE will not be obliged to accept any proposed changes, particularly where they may constitute a material change.

SSE Services plc reserves the right to award any number of agreements or none at all. SSE Services plc puts our customers central to our activities, and aim to focus on delivering outstanding service. SSE Services plc will expect their contractors to align with these goals.